

**Franklin High School  
2018-2019  
School Site Council  
November 6, 2018 Fall - 1st Meeting  
Minutes**

<b>Elected School Site Council Members</b>		
Layla Aboufares, Student, Past Secretary - present	Ann Hennessey, Teacher, Member- present	Darren Smith, Parent, Member- present
Chantelle Albiani, Principal, Member- present	Sheree Kuntz, Teacher, Member- present	Joanne Yee, Other staff, Member- present
Will Baer, Teacher, Member- present	Jamille Moens, Parent, Member- present	Melody Cung, student member- present
Michelle Dunning, Parent, Member- present	Audry Robare, Teacher, Member - present	Vivian Tran, student member- present
Carlos Castillo, vice-principal, guest – present		
<b>AGENDA ITEM</b>	<b>Item Type</b>	<b>Responsible</b>
Call to Order, Establishment of Quorum <i>Layla Aboufares called the meeting to order at 6:04 pm. Introductions were made finding everyone present, with a quorum having been established.</i>	Action	Principal
Introductions- <i>Mrs. Albiani asked all members to introduce themselves. Terms of office were shared with the group, noting the first or second year of each individual's respective term.</i>	Discussion	All
Review and Approval of Minutes from April meeting <i>Ann Hennessey moved to approve the minutes as written. Michelle Dunning seconded the motion. Motion passed.</i>	Action	All
Review Roles and Responsibilities <ul style="list-style-type: none"> <li>● Bylaws</li> </ul> <i>Mrs. Albiani reviewed the Franklin SSC by-laws with the council. She shared with the council that there were alternate members in place for the teachers, the parents and students.</i>	Discussion	Principal

<p><b>Elections of Officers of the SSC</b>  <i>Nominations were presented for the office of chairperson, vice-chair person and secretary. Jamille Moens nominated Layla Aboufares for Chairperson, Ann Hennessey provided the second. Voting followed the nomination and Layla was elected as Chairperson of the 2018-19 Franklin High SSC by unanimous vote.</i>  <i>Joanne Yee nominated Melody Cung for vice- chair and Ann Hennessey provided the second. Voting followed and Melody was elected as vice-chair of the 2018-19 Franklin High SSC, again by unanimous vote.</i>  <i>Ann Hennessey nominated Vivian Tran for secretary and Will Baer provided the second. Voting followed and Vivian was elected as secretary of the 2018-19 Franklin High SSC, again by unanimous vote.</i></p>	<p>Action</p>	<p>Principal</p>
<p><b>Review and update LCAP</b>  <i>Mrs. Albiani reviewed the LCAP that was approved last spring and noted some language changes that were made per EGUSD Budget request, specifically the use of the word “incentives.” Darren Smith asked questions regarding LCAP, what the letter LCAO represented and what the different acronyms throughout the plan represent. He suggested that we provide a cheat sheet for the acronyms that are present in the plan. Mrs. Albiani shared that she was having the 2018-19 Franklin High SSC information placed on a specific tab on the website. Mr. Smith asked if was possible to expand the school information tab on the ParentVUE app so that all pertinent information could be found in one place. Mr. Smith suggested that maybe just a simple a link to the website. Mrs. Albiani stated that she would look into the options of expanding the ParentVUE and get back to the council at the next meeting.</i></p>	<p>Discussion/Action</p>	<p>Chairperson</p>

<p>Set dates for remaining LCAP meetings  <i>Members of the council set the following parameters and dates for the next five meetings:  Tuesdays at 6:00 pm.  December 4, 2018 6:00 p.m. – Career Center  January 29, 2019 6:00 p.m. – Career Center  February 26, 2019 6:00 p.m. – Career Center  March 26, 2019 6:00 p.m. – Career Center  April 23, 2019 6:00 p.m. – Career Center  Ann Hennessey moved and Audry Robare seconded approval of the LCAP meeting calendar.</i></p>	<p>Action</p>	<p>Chairperson</p>
<p>Adjournment  <i>The meeting was adjourned at 6:54 p.m. by Chairperson Layla Aboufares.</i></p>	<p>Action</p>	<p>Chairperson</p>