



Franklin High School

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To Parents of Seniors at Franklin High School:

This letter includes information about our policies regarding how students can earn a cord and be recognized for their completion of community service at Senior Awards Night and Graduation.

In order to be eligible for a Service Learning/Community Service Cord for graduation, senior students must do the following:

- Complete at least 400 approved hours of community service throughout their four years of high school
- Write a reflective essay and complete a Franklin High School Service Learning Log, with signatures
- Complete a Service Learning/ Community Service Application (**must be submitted to the VP office by March 2nd.**)
- Present to an Advisory 9 class (Upon approval, students will be assigned a date and time for their Advisory 9 presentation.)
- **Students must have completed at least 350 hours at the time that the Service Learning/ Community Service Cord application is submitted.**
- **Students must have submitted at least 400 hours of documented community service hours on the Franklin High School Service Log by the date of their presentation.**
- **NO LATE APPLICATIONS WILL BE ACCEPTED!!!**

Important Details—

- **The Community Service packet, including information and forms, can be found on the Franklin High School website**
- The presentations will take place on **Wednesday, April 18th** during the Extended Advisory classes during SBAC testing
- Students will be informed of the date, time and location of their presentation during an April Advisory class.
- Students must present at the time and date assigned to them.
- Presentations should be five minutes in length and should include a description of your community service and what you learned from the experience
- Presentations can include a PowerPoint, videos, or other examples

In order for students to receive the Service Learning/Community Service Cord for graduation, all requirements must be met. If you have any questions or concerns, please contact Ms. Lewis-Jones by phone or at nlewis@egusd.net.

Sincerely,

Natasha Lewis-Jones
Vice Principal

**FRANKLIN HIGH SCHOOL
SERVICE LEARNING/COMMUNITY SERVICE CORD
APPLICATION
2017-2018**

Last Name _____
(Print neatly)

First Name _____

Student Number _____

Requirements: Projects can be completed by individuals, groups, or whole classes. Community Service projects must be approved by the advisory teacher in advance of the work. The Bronze, Silver, and Gold Certificates will be distributed at the Graduation Ceremony Rehearsal. ***No application is necessary.***

Bronze 150 – 200 hours

Silver 201 – 300 hours

Gold 301 – 399 + hours

The Service Learning/Community Service Cords will be presented at Senior Awards Night. Students **must complete and submit THIS form** for Service Learning/Community Service Cord consideration.

By completing this form, I am requesting that an audit be conducted to determine if I qualify for a Franklin High School Service Learning/Community Service Cord for the 2017-2018 school year.

By signing and submitting this document, I acknowledge that I understand the following:

- In order to be considered for a Service Learning/Community Service Cord I must have completed 400+ hours of community service throughout my four year tenure at Franklin High School.
- I must submit a copy of my current hours with this application. (The originals should be submitted to your advisory teacher.)
- The hours submitted are cumulative from each school year and must be verified by my advisory teacher and an auditor.
- It is my, the student's, responsibility to make sure that service hours are turned in to my advisory teacher each school year **with back-up cards (documentation) signed by advisor, church leader, or community advisor for which you conducted the service for.**

Student Signature

Date

DEADLINE: TURN IN BY Friday, March 2nd TO THE VP OFFICE. LATE APPLICATIONS WILL NOT BE CONSIDERED!

Auditor use only: Hours on record _____

Qualify: YES NO Auditor Name: _____ Date _____